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*Sug'est  
Meeting*

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Agenda for DD/S Luncheon

5 October 1955

- 25X1A LKW 1. Advice to Office Heads regarding Incentive Awards suggestions for the new building.
- LKW 2. Mission and Functions - Scientific Representative Abroad (Attachment)
- LKW 3. Jury Duty - Favorable reflection on Agency because of adherence to established Agency policy on same. (Attachment)
- LKW 4. Discussion of the status of Agency budget.
- LKW 5. Physical examinations following TDY and permanent duty abroad. Attachment - [REDACTED] "Periodic Physical Examination of Overseas Personnel"
- LKW 6. Status of the new building (liaison officers and logistics staff).
- LKW 7. DCI's interest in language training.
- LKW 8. Special Clandestine Services Orientation Course reduced from 40 hours to 20 hours. (Attachment)
- LKW 9. Suspicion of lack of good faith by offices in recommending presumably top qualified personnel for SD-SA positions.
- HGL 10. Reporting of contacts with the press.

25X1A Attached: [REDACTED] Limitations on Outside Activities

- HGL 11. NSA Orientation Program.
- Saunders 12. Policy statement - handling of per diem by authorizing officials.
- Houston 13. Delayed reporting of irregularities in the application of regulations in the field.
- Reynolds 14. Progress report - Consolidated Charities Fund Drive
- LKW 15. Call for agenda suggestions for Senior Staff Meeting on 10 October 55, 1100 hours, DCI Conference Room.

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